

# WEDDING ENTERTAINMENT PLANNER

Customer Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_

**To be sure your reception goes smoothly, please answer these questions for your DJ.**

Location of Event? (name of hall, phone number): \_\_\_\_\_

What time will guests begin to arrive: \_\_\_\_\_

What time would you like us to begin playing music: \_\_\_\_\_ Music with dinner: **(Y)** **(N)**

What time will the wedding party arrive: \_\_\_\_\_ Play music while entering: **(Y)** **(N)**

How many guests are you expecting: \_\_\_\_\_

Will the dinner be sit down or buffet: \_\_\_\_\_ Should we assist with seating: \_\_\_\_\_

What is the major age group of guests: \_\_\_\_\_ Should we take requests: \_\_\_\_\_

How much guest interaction should the DJ have: **(Just make announcements)** **(Highly interactive)**

What type of music would you like: **(Standard for most weddings)** **(Special, write below)**

Will the DJ be receiving dinner, it is not required, we just need to plan accordingly: **(Y)** **(N)**

## **Special reception announcement events:**

These are common for most weddings, usually in this order, if you request something different please let us know. If you want to use a strict schedule, please give us the times, or you may choose to have someone let us know just before the announcements need to be made during the event.

Bridal toast -----> Dinner -----> Cutting the Cake -----> Bride-Groom first dance ----->

Father-Daughter dance -----> Mother-Son dance -----> Bridal party dance -----> Bouquet toss ----->

Garter toss -----> Dollar dance (if requested) -----> Start the party!!!

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